

**Village of Cazenovia Planning Board  
Meeting Minutes  
September 12, 2011**

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Present: William Hall, Chair; Richard Huftalen; Charles Macaulay; Anne McDowell; and Diane Webb.

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Others Present: Brian Coughlin, Paul Parpard, Edward Hagan, Dennis Gregg, Joseph Mufale, and David Baritell.

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W. Hall called the meeting to order at 7:30 p.m. and introduced the Board.

W. Hall asked for any changes to the August 2, 2011, minutes. D. Webb requested some changes: Page 1, line 47, change “College’s” to “College.” Page 6, line 286, change “void” to “prevent.” Page 10, line 441, change “diches” to “ditches.” D. Webb made the motion to approve the minutes with the above changes. C. Macaulay seconded. The motion carried.

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W. Hall asked for any changes to the August 8, 2011, minutes. There were none. D. Webb made the motion to approve the minutes as submitted. C. Macaulay seconded. The motion carried.

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W. Hall asked for any changes to the August 22, 2011, minutes. W. Hall mentioned that in line 27, the word “Part” should be changed to “Type.” D. Webb said that in line 230, the word “high” should be changed to “wide.” The sentence should read, “The scoreboard portion itself is 5 feet high by 16 feet wide.” R. Huftalen made the motion to approve the minutes with the noted changes. D. Webb seconded. The motion carried.

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**Andy Johnson, 7 Burr Street, New Roof Over Front Door**

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Andy Johnson came forward to explain the project. He would like to use the same dimensions as previous. The roof will tie into where the transom window used to be. The dimensions will be 53 inches out by 67 inches wide. D. Webb inquired if the existing steps would be replaced. Mr. Johnson replied that only the top steps would be replaced. The existing bricks would be taken off. Then a roof with columns would be constructed over the steps. D. Webb questioned the material of the columns. Mr. Johnson answered they would be treated posts wrapped with dimensional lumber.

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W. Hall made the motion to declare this a Type 2 action under State Environmental Quality Review (SEQR) in accordance with paragraph 617.5(c)10. Therefore, no further SEQR action is required. A. McDowell seconded. The motion carried.

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A. McDowell made the motion to approve the project as submitted. C. Macaulay seconded. The motion carried.

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50 **Cazenovia Public Library, Request for New Sign**

Paul Parpard came forward to explain the request to place a sign in front of the building.

55 W. Hall pointed out that the library is within the Historic District and this request was approved by the Historic Preservation Committee (HPC) with a 5 to 0 vote. A sign behind the building is up for further discussion.

60 Mr. Parpard said the sign is two-sided, hand carved and painted mahogany. The background is white with a black logo and gold lettered “library.” The size has been reduced a little bit, as Mr. Parpard thought 44 inches was too big. He has cut the oval shape down to 38 inches by 22 inches. This new sign will replace the existing sign. Mr. Parpard’s idea is to have the existing sign mounted to the back of the building so it would be seen from the rear parking lot. Mr. Parpard said he would like to see “Cazenovia Public Library” across the gable front of the building in black dimensional metal 6-8 inches high, but that is not being proposed at this time.

65 W. Hall made the motion to declare this a Type 2 action under State Environmental Quality Review (SEQR) paragraph 617.5(c)2, replacement of existing structure in the same spot. D. Webb seconded. The motion carried.

70 W. Hall asked for a motion to approve this 38-inch by 22-inch oval sign, according to Exhibit A, dated 9/12/11, as proposed and approved by the HPC. C. Macaulay made the motion, A. McDowell seconded. The motion carried.

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75 **Dennis Gregg, Architectural Approval for Lot 33 at South Village**

Dennis Gregg came forward with Joseph Mufale and David Baritell of Summerset Homes.

80 Mr. Gregg explained that Summerset Homes has expressed an interest in building a speculation home in South Village – Phase I. Mr. Mufale said that Summerset Homes has built 520 homes over the last 10 years. This house would consist of 1,700 square feet with 1,300 on the first floor with a living room, dining room, and kitchen. The upstairs would be a loft design that overlooks the lower level. It would have a full basement and a two car garage. The house would be 42 feet wide. Mr. Mufale continued that the Board did not like the divided roof design, so he will raise one side of the roof to meet the other side, which would eliminate the two-foot wall between the roofs.

85 C. Macaulay inquired about where the other houses of this type were built. Mr. Mufale answered they are on Hopkins Road and Buckley Road in Liverpool. There are 230 units on two sections of Hopkins Road.

90 W. Hall inquired about the roof height. Mr. Gregg replied that it could go as much as 25 feet because of the concrete basement wall.

95 W. Hall made the motion to declare this a Type 2 action in accordance with State Environmental Quality Review (SEQR) paragraph 617.5(c)9, no further SEQR action is required. C. Macaulay seconded. The motion carried.

C. Macaulay made the motion to approve the design as revised on Exhibit A, dated 9/12/11. A. McDowell seconded. The motion carried.

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**Brian Coughlin, 21 Farnham Street, New Addition**

Brian Coughlin came forward and showed pictures to the Board. He wants to remodel the house so it has three bedrooms, two full baths with an attached oversize one-car garage. The house will be about 2,000 square feet and he hopes to sell it in the \$160s range. There will be extra room on the right side of the garage for additional storage.

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W. Hall made the motion to declare this a Type 2 action in accordance with State Environmental Quality Review (SEQR) paragraph 617.5(c)9 for additions or modifications to existing structure. No further SEQR is required. R. Huftalen seconded. The motion carried.

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D. Webb made the motion to approve the project as submitted on the Crawford and Stearns drawing dated 26 July 2011, pages numbered 1-7. A. McDowell seconded. The motion carried.

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**Fetterman, 9 Hickory Lane, Alteration to Second Floor Master Bedroom**

Edward (Barney) Hagan, contractor for the project, came forward to explain the project. The plan is to raise the roof and enlarge the attic space. There will be a sleeping loft and bathroom and a master bedroom and bath. Matching shingles will be used. The siding, fascia, and windows will match as closely as possible. The plan is to make it look like it was built that way originally. There will be windows on either side. They will be awning windows that hinge at the top.

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W. Hall made the motion to declare this a Type 2 action in accordance with State Environmental Quality Review (SEQR) paragraph 617.5(c)9. A. McDowell seconded. The motion carried.

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A. McDowell made the motion to approve the project as submitted on Drawings A1 and A2 by John O Rose, Architect, dated 9/2/11. C. Macaulay seconded. The motion carried.

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D. Webb made the motion to adjourn the meeting. C. Macaulay seconded. The motion carried. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

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Marlene Westcott  
Recording Secretary